



# ART <sup>on</sup> The GREEN

New Castle Hundred Lions Club  
September 23, 2023  
Battery Park, Historic New Castle, DE

P. O. Box 462, New Castle, DE 19720  
10:00 a.m. until 4:00 p.m.  
Rain or Shine with no Rain Date

*The New Castle Hundred Lions Club invites you to share the day with us!*

**This is the 52nd show. 2022 was our biggest show in recent memory!**

With your help and patronage, we have grown over the past 50 years from a few artists and crafters to over 200 exhibitors. We thank you for your continued support throughout the years. The profits from this show go back into our community to provide various eye sight programs, medical equipment, scholarships for local high school students, Christmas food baskets, Halloween and Easter parades, and needy family assistance.

**We will try to honor requests from 2022 vendors for the right to return to the same space they had in 2022 until April 1, 2023. After that date, spaces will be assigned based on a first-come, first-served basis.**

To be accepted, **new vendors** must include current photos via electronic (emailed, texted, website, Facebook), regular photos, or a CD of their work for committee approval, as well as the application form and fee. If you are not accepted, your fee, less a \$20.00 processing charge, will be returned to you. It is better if you get approved before sending in your application and fee. Returning vendors need not supply photos unless what you are exhibiting is different from in the past.

**All** who are accepted will be emailed their space and parking assignment. **All vendors from Rows A, B, C, and D will be parked behind Row F.** Rows F, G, and H will continue to park behind their spaces. **If you do not have an email address, please enclose a self-addressed, stamped envelope.** Our Show Committee asks you to please remember that all arts and crafts **must be original by the registered exhibitor** and

**RESELLERS WILL NOT BE ACCEPTED OR INVITED TO FUTURE SHOWS.**

*Check our website <http://www.artonthegreende.net> for vendor forms and current information on the show. We will have a vendor list with space numbers listed on our website which will be updated each month. Please provide your website/Facebook information. It will be linked to your name on our website. If you do not have a website or Facebook page, we encourage you to start one so your information and samples of your work can be viewed by the public. In 2022 we featured each vendor on our Facebook page with a link to their website, Facebook page, or other social media as well as a photo of their work. We believe this extra marketing is why we sold all available spaces and had exceptionally large crowds. Please contact me if we can assist you in any way.*

If you use the credit card option for payment, please note that it will show up as making a payment to **NCHLC** (New Castle Hundred Lions Club). You may email your application if using a credit card. Please keep your map, Show Policy page, and space assignment email handy for show day as most questions are answered in these three documents.

**Thank you from the Art on the Green Committee Co-Chairs,**

**Lorayne Titter**

**Kim Burgmuller**

**Gary Burgmuller**

Phone 302.528.2377

Website [www.artonthegreende.net](http://www.artonthegreende.net)

Email [artonthegreende@aol.com](mailto:artonthegreende@aol.com)



# ART on the GREEN

## SHOW POLICY

Show Date: Saturday, September 23, 2023

10:00 a.m. until 4:00 p.m.

Phone: 302.528.2377

Email: [artonthegreende@aol.com](mailto:artonthegreende@aol.com)

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### EXHIBITORS must be approved if new.

1. Arts and crafts must be at least 85% original work by the exhibitor. Any exhibitor who fails to comply will not be invited to return.
2. Exhibitor is responsible for all booth sales and display arrangements, and must provide his/her own setup equipment, including tables and canopies.
3. A 10' 6" x 10' 6" space will be provided. Space will be marked off with white paint and will include your space number in white paint.  
*Exhibits MUST be displayed behind the front line of the assigned space.*
4. Unloading and setting up at your space may be done between 6:00 a.m. and 9:00 a.m. on the day of the show. **Personal tents may be set up 1:00 pm – 7:00 p.m.** on Friday, Sept. 22, but at your own risk.
5. Everyone must have their cars/trailers in their designated parking area **by 9:00 am** and remain there until **4:00 pm**. You must not try to leave the parking area until the show closes at **4:00 pm**. Around 8:30 am someone will go around and **loudly remind you about being in parking area by 9 am**. The announcer does not start until 10 so the PA system is not available to remind you of the 9 am call for all vehicles to be moved to the parking lot.
6. Designated parking areas are marked on the map. Your parking area will be assigned and sent with your space assignment email. If you need to leave or someone is coming to help you, let us know as there is parking behind Row H where you can come and go without driving through the show itself. There is also handicapped parking at the entrance of the park.
7. **RAIN DATE:** There is no rain date. The show is now a Rain or Shine event.
8. **FEES:** The **non-refundable** fee is \$125.00 for one space. Additional spaces will be \$85.00 each. The full fee must be sent with your application form. If you are not accepted, a \$20 processing fee will be kept, and the remainder will be returned to you. We have not changed the price for the 2023 show but may change it for 2024. No refunds will be provided if it rains. **If you use a credit card, there is an additional \$5 fee, and the letters NCHLC will be listed on your bill. You may email a copy of your application if you use a credit card; otherwise, please mail the application with your check. If you are new, you may text or email 3-4 photos or use a website or Facebook for approval before sending in your application and fee.**

**PLEASE KEEP THIS PAGE, THE MAP, AND THE EMAIL WITH YOUR SPACE ASSIGNMENT FOR THE SHOW DAY. MOST OF YOUR QUESTIONS ARE ANSWERED IN THESE DOCUMENT.**



For office use only

Space - \_\_\_\_\_

Date received - \_\_\_\_\_

Check number - \_\_\_\_\_

Amount - \_\_\_\_\_

### APPLICATION FORM for Arts and Crafts

**(please print legibly) EVERY EXHIBITOR MUST FILL OUT A FULL APPLICATION FORM**

NAME of Contact Person \_\_\_\_\_

Phone - Cell \_\_\_\_\_ Home \_\_\_\_\_

TRADE NAME \_\_\_\_\_

EMAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

**If no email then enclose self-addressed, stamped envelope.**

ADDRESS \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Exhibiting in: Fine Arts/Photography \_\_\_ Original Crafts \_\_\_ Artisanal Foods \_\_\_ Other \_\_\_\_\_

Artist/Craft Description: This will be on the website along with your location.

Returning Exhibitor \_\_\_\_\_ Space Requested if Returning Exhibitor \_\_\_\_\_ Number of Spaces Required \_\_\_\_\_

**(do not include photos)**

First time Exhibitor \_\_\_\_\_ Number of Spaces Required \_\_\_\_\_  Will have trailer (Size) \_\_\_\_\_

**(include electronic, regular photos, website, Facebook or CD)**

**NO RESELLERS ALLOWED**

Fee for One Space \$125.00 for one space   1   = \$ 125.00

Additional Space Fee \$85.00 X # of spaces \_\_\_\_\_ = \$ \_\_\_\_\_

Credit Card Fee (only if card is used) = \$ 5.00

FEE - **non-refundable and due with application form** Total \$ \_\_\_\_\_

Signature \_\_\_\_\_

**I certify that I have personally created my products.**

Make check payable to:

New Castle Hundred Lions Club

Mail application and check to:

Art on the Green, P. O. Box 462, New Castle, DE 19720

**Credit Card Information** Name on Card \_\_\_\_\_

Account number \_\_\_\_\_ Zip Code \_\_\_\_\_

Expiration date \_\_\_\_\_ 3 - digit security code from back of card \_\_\_\_\_

Show Date – September 23, 2023

Phone number: 302.528.2377

Email address: [artonthegreende@aol.com](mailto:artonthegreende@aol.com)

Parking behind this line for Rows A, B, C, & D

# ART on the GREEN

## Battery Park

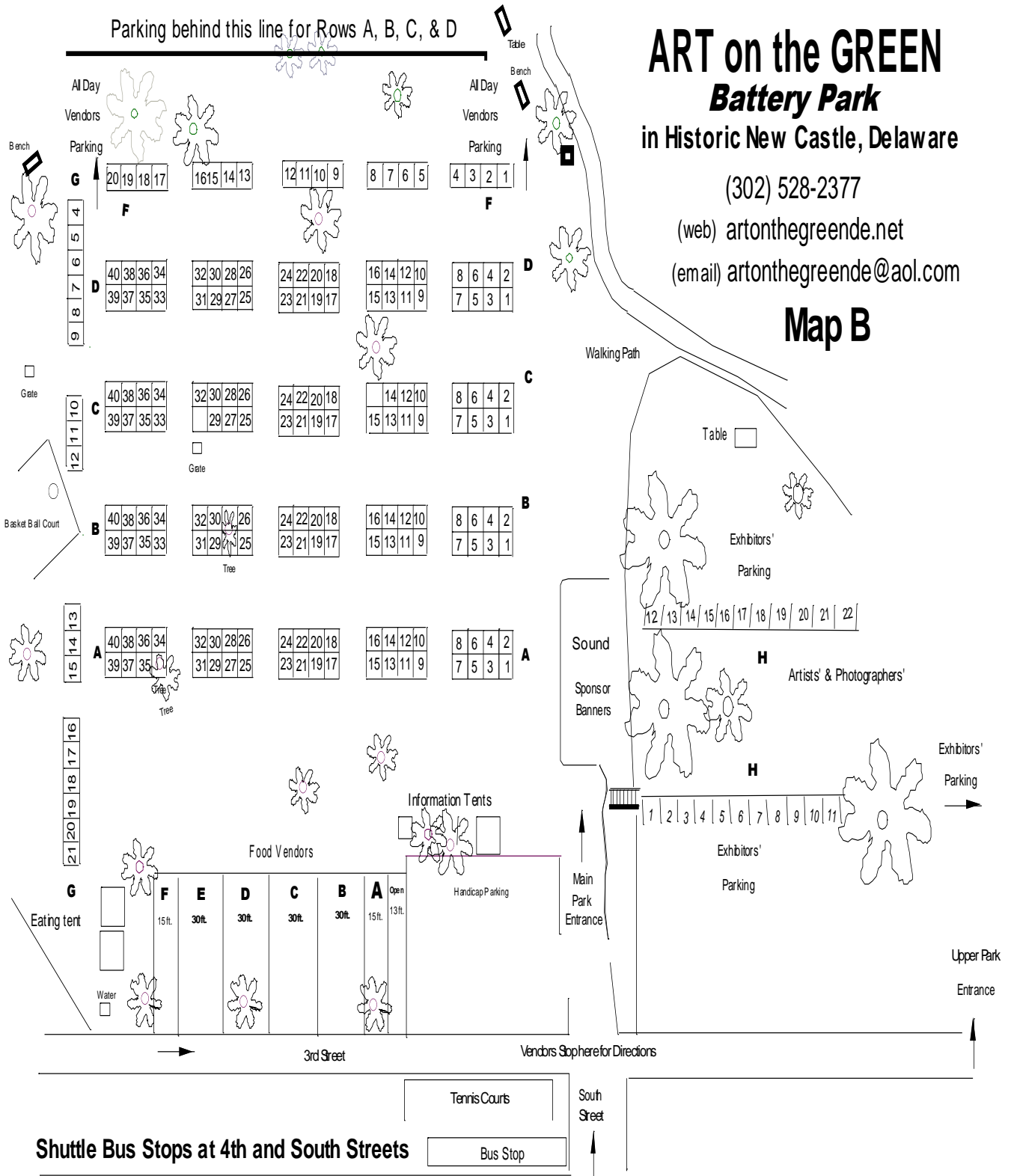
in Historic New Castle, Delaware

(302) 528-2377

(web) [artonthegreende.net](http://artonthegreende.net)

(email) [artonthegreende@aol.com](mailto:artonthegreende@aol.com)

### Map B



Shuttle Bus Stops at 4th and South Streets