



ART on the GREEN

New Castle Hundred Lions Club

September 28, 2024

Battery Park, Historic New Castle, DE

P. O. Box 462, New Castle, DE 19720

10:00 a.m. until 4:00 p.m.

Rain or Shine

The New Castle Hundred Lions Club invites you to share the day with us!

This is the 53rd show. 2023 was our biggest show even with changing the date due to the weather. We had added 60 new spaces in 2023 and were full with 300 vendors for the 9/23/23 show date. After needing to change the date to 9/30/23, we lost some vendors with conflicts, picked up new vendors that last week, had a few no shows but still had 240+ vendors show day and in 2022 we were full with 218 vendors.

With your help and patronage, we have grown over the past 50 years from a few artists and crafters to over 300 exhibitors. We thank you for your continued support throughout the years. The profits from this show go back into our community to provide various eyesight programs, medical equipment, scholarships for local high school students, Christmas food baskets, Halloween and Easter parades, and needy family assistance.

We will try to honor requests from our 2023 vendors for the right to return to the same space you had or were assigned as of 9/23/23 until April 1, 2024. After that date, spaces will be assigned based on a first-come, first-served basis. If you were unable to come on our changed date, September 30, 2023, due to a scheduling conflict, your assigned space will be held for you until April 1, 2024. If you filled an empty space that last week before the 2023 changed date, we guarantee you a space for 2024, but you will not be assigned a space until the first week in April as long as you send your application in by April 1, 2024.

To be accepted, new vendors must include current photos via electronic (emailed, texted, website, Facebook), regular photos, or a CD of their work for committee approval, as well as the application form and fee. If you are not accepted, your fee, less a \$20.00 processing charge, will be returned to you. It is better if you get approved before sending in your application and fee. Returning vendors need not supply photos unless what you are exhibiting is different from in the past.

All who are accepted will be emailed their space and parking assignment. **All vendors from Rows A, B, C, D, and E will be parked behind Row F.** Rows F, G, and H will continue to park behind their spaces. **If you do not have an email address, please enclose a self-addressed, stamped envelope.** Our Show Committee asks you to please remember that all arts and crafts **must be original by the registered exhibitor.**

RESELLERS WILL NOT BE ACCEPTED OR INVITED TO FUTURE SHOWS.

Check our website <http://www.artonthegreende.net> for vendor forms and current information on the show. We will have a vendor list with space numbers listed on our website which will be updated each month. Please provide your website/Facebook/social media information. It will be linked to your name on our website. If you do not have a website or Facebook page, we encourage you to start one so your information and samples of your work can be viewed by the public. In 2023 we featured each vendor on our Facebook page with a link to their website, Facebook page, or other social media as well as a photo of their work. We believe this extra marketing is why we sold all available spaces and had exceptionally large crowds. Please contact me if we can assist you in any way.

If you use the credit card option for payment, please note that it will show up as making a payment to **NCHLC** (New Castle Hundred Lions Club). You may email your application if using a credit card. Please keep your map, Show Policy page, and space assignment email handy for show day as most questions are answered in these three documents.

Art on the Green Committee Cochairs, Lorayne Titter, Kim Burgmuller, Gary Burgmuller

Phone 302.528.2377

Website www.artonthegreende.net

Email artonthegreende@aol.com



ART on the GREEN

SHOW POLICY

Show Date: Saturday, September 28, 2024

10:00 a.m. until 4:00 p.m.

Phone: 302.528.2377

Email: artonthegreende@aol.com

EXHIBITORS must be approved if new.

1. Arts and Crafts must be at least 85% original work by the exhibitor. Any exhibitor who fails to comply will not be invited to return.
2. Exhibitor is responsible for all booth sales and display arrangements, and must provide his/her own setup equipment, including tables and canopies.
3. A 10' 6" x 10' 6" space will be provided. Space will be marked off with white paint and will include your space number in white paint.
Exhibits MUST be displayed behind the front line of the assigned space.
4. Unloading and setting up at your space may be done between 6:00 a.m. and 9:00 a.m. on the day of the show. **Personal tents may be set up 1:00 p.m. – 7:00 p.m.** on Friday, Sept. 27, but at your own risk.
5. Everyone must have their cars/trailers in their designated parking area **by 9:00 a.m.** and remain there until **4:00 p.m.** You must not try to leave the parking area until the show closes at **4:00 p.m.** Around 8:30 a.m. someone will go around and **loudly remind you about being in the parking area by 9:00 a.m.** The announcer does not start until 10:00 a.m. so the PA system is not available to remind you of the 9:00 a.m. call for all vehicles to be moved to the parking lot.
6. Designated parking areas are marked on the map. Your parking area will be assigned and sent with your space assignment email. If you need to leave or someone is coming to help you, let us know as there is parking behind Row H where you can come and go without driving through the show itself. There is also handicapped parking at the entrance of the park.
7. **RAIN DATE:** There is no rain date. 2023 was unusual in that we were able to reschedule due to forecasted heavy wind and rain but this is NOT our usual practice.
8. **FEES:** The **non-refundable** fee is \$125.00 for one space. Additional spaces will be \$85.00 each. The full fee must be sent with your application form. If you are not accepted, a \$20 processing fee will be kept, and the remainder will be returned to you. We have not changed the price for the 2024 show but may change it for 2025. No refunds will be provided if it rains. **If you use a credit card, there is an additional \$5 fee, and the letters NCHLC will be listed on your bill. You may email a copy of your application if you use a credit card; otherwise, please mail the application with your check. If you are new, you may text or email 3-4 photos or use a website or Facebook for approval before sending in your application and fee.**

PLEASE KEEP THIS PAGE, THE MAP, AND THE EMAIL WITH YOUR SPACE ASSIGNMENT FOR THE SHOW DAY. MOST OF YOUR QUESTIONS ARE ANSWERED IN THESE DOCUMENTS.



ART on the GREEN

For office use only	
Space -	_____
Date received -	_____
Check number -	_____
Amount -	_____

APPLICATION FORM for ARTS and CRAFTS

(please print legibly) EVERY EXHIBITOR MUST FILL OUT A FULL APPLICATION FORM

NAME OF CONTACT PERSON: _____

PHONE NUMBERS CELL: _____ HOME: _____

TRADE NAME: _____

EMAIL: _____ WEBSITE: _____

If no email then enclose self-addressed, stamped envelope.

ADDRESS: _____ STATE: _____ ZIP: _____

EXHIBITING IN:

Fine Arts/Photography _____ Original Crafts: _____ Artisanal Foods: _____ Other: _____

Artist/Craft Description: This will be on the website along with your location: _____

Returning Exhibitor: _____ Space Requested if Returning Exhibitor: _____ Number of Spaces Required: _____

(do not include photos)

First time Exhibitor: _____ Number of Spaces Required: _____ Will have trailer: (Size) _____

(include electronic, regular photos, website, Facebook or CD)

NO RESELLERS ALLOWED

Fee for One Space: \$125.00 for one space 1 = \$125.00

Additional Space Fee: \$85.00 X # of spaces _____ = \$ _____

Credit Card Fee: **(only if credit card is used)** _____ = \$5.00

FEE - non-refundable and due with application form Total: = \$ _____

Signature _____

I certify that I have personally created my products.

Make check payable to: New Castle Hundred Lions Club
Mail application and check to: Art on the Green, P. O. Box 462, New Castle, DE 19720

Credit Card Information - Name on Card: _____

Account number: _____ Zip Code: _____

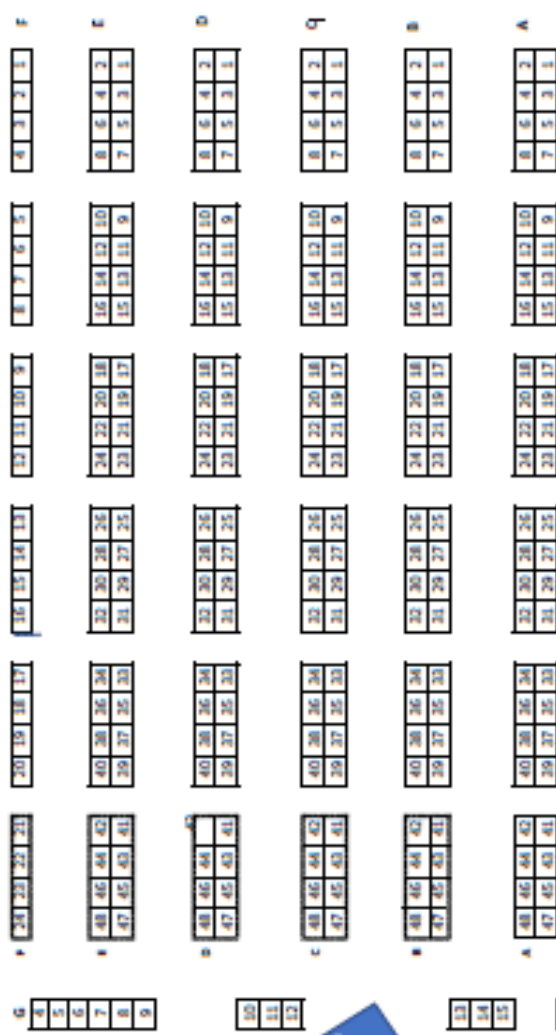
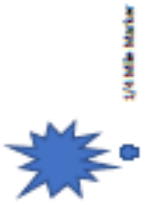
Expiration date: _____ 3 - digit security code from back of card: _____

Show Date – September 28, 2024

Phone number: 302.528.2377 Email address: artonthegreende@aol.com

Exhibitor Parking behind this line for Rows A, B, C, D, & E

**Art on the Green
Battery Park
Map D**



Exhibitor's Parking



South St.

3rd Street

Shuttle Bus Stop at 4th and South Street

Upper Park Entrance

